

Vacancy PRIMA Monitoring, Evaluation and Audit Officer

The Partnership on Research and Innovation in the Mediterranean Area (PRIMA) has been established on the basis of Art. 185 TFUE in collaboration with the Participating States and the European Commission. PRIMA aims to support common innovative solutions and promote their adoption for improving the efficiency and sustainability of food production systems and water provision. The PRIMA Programme will be implemented through an ad-hoc structure, a Foundation under Spanish Law. Such structure will face an ex-ante assessment from July to October, made by an external audit company. The current vacancy is for the “Monitoring, Evaluation and Project Officer” position:

Main Duties and Responsibilities

- Developing a Monitoring and Evaluation (M&E) system, including the design of a framework for the M&E of the PRIMA activities, the definition of the appropriate key performance indicators (KPIs), and the definition of methodologies for collecting the relevant data.
- Working closely with other PRIMA departments to ensure timely and accurate collection of the relevant data.
- Assessment of the achievement of the KPIs. Preparing regular monitoring reports.
- Making recommendations for corrective action.
- PRIMA focal point for all matters related to external evaluation and impact assessment.
- Drafting the audit strategy.
- Main contact point for the Foundation’s external auditors.
- Drafting plans to implement the audit reports’ recommendations, and supervision of their execution.
- Drafting the Foundation’s internal financial control and risk management methodology, including fraud prevention and whistle blowing procedures; and monitoring its implementation.
- Any other tasks, duties or specific assignments that may arise as indicated by the Financial Manager.

Person specification

Specific qualifications and desirable skills for the Monitoring, Evaluation and Audit Officer include:

- University degree in law or economics.
- 5-year experience in a monitoring and evaluation role.
- Financial management experience.
- Knowledge of EU financial regulation.
- Knowledge of results-based management (RBM) at project or programme level.
- Personal and professional integrity at the highest standard.
- Excellent written and verbal communication skills in English.
- Proficiency in other languages spoken in the Mediterranean area will be an advantage.
- Good IT and presentation skills.

The Monitoring, Evaluation and Audit Officer serves, as seconded personnel, for a renewable six months term. Reporting to the Financial Manager, the M&E and Audit Officer will be part of the team which will face the ex-ante assessment.

Conditions

Candidates shall be seconded by their sending institutions. PRIMA might offer a competitive salary adjustment package. Only candidates coming from Participating States institutions can apply. The selected candidate shall take its post by 1 August 2017. Taking the post in advance is strongly encouraged.

The employee will be based at the PRIMA Secretariat in Barcelona, Spain. Applicants will have to get a valid working permit in Spain.

The PRIMA Foundation is characterized by a multicultural work environment, with English as the main working language.

Applications

Applications shall be submitted by the GA members to prima@unisi.it by midnight (Brussels time) of **20 June 2017**. Applications shall include the candidate's CV, a motivation letter, and a copy of his/her identity card or passport. Please note that only selected candidates will be contacted. In case an interview is needed, individual candidates will receive a notice asking them to attend the interview at least seven calendar days before it takes place.

Applications shall clearly state that they are for the "Monitoring, Evaluation and Audit Officer" position. Applying for this position does not prevent the application for other vacancies posted by the PRIMA Consortium, for which the candidate shows to have the required skills.

Candidates from all Participating Countries, and especially female candidates, are strongly welcome.